

GENERAL ENGLISH COURSES

Full-Time
25 hours/week
09:00 - 12:00 & 13:15 - 15:15

Morning Part-Time
15 hours/week
09:00 - 12:00

Afternoon Part-Time
10 hours/week
13:15-15:15

- Morning lessons concentrate on grammatical correctness, vocabulary, speaking and listening skills as well as reading and writing.
- Afternoon lessons concentrate on spoken skills, conversation and discussion activities. Speaking, speaking and more speaking!

EXAM PREPARATION CLASS - UPPER LEVELS

IELTS

We offer IELTS as an elective class from 13:15 - 15:15 for Full-Time students at no extra charge. Exam fee not included.

CAMBRIDGE - 9,10,11 & 12 weeks

Full-Time 25 hours/week 09:00 - 12:00 & 13:15 - 15:15

FCE

8 Jan to 16 Mar (10 weeks) Exam 16Mar / Oral 17Mar
2 Apr to 22 Jun (12 weeks) Exam 23Jun / Oral 16Jun
25 Jun to 24 Aug (9 weeks) Exam 23Aug / Oral 25Aug
24 Sep to 14 Dec (12 weeks) Exam 15Dec / Oral 8Dec

CAE

8 Jan to 23 Mar (11 weeks) Exam 24Mar / Oral 17Mar
2 Apr to 22 Jun (12 weeks) Exam 23Jun / Oral 16 Jun
25 Jun to 24 Aug (9 weeks) Exam 24Aug / Oral 25Aug
24 Sep to 14 Dec (12 weeks) Exam 15Dec / Oral 8Dec

COMBO COURSE

- For students who wish to travel around New Zealand while studying. Choose any combination of 3 schools from our school in Queenstown and our partner schools; Worldwide School of English in Auckland and the Campbell Institute in Wellington. Study for a minimum of two weeks at 2 or 3 schools. This is a great way to see New Zealand and study English.
- Combo: (up to 11 weeks) select the schools you wish to study at. Minimum 2 weeks per school.
- Super Combo: (12 weeks full time or more) free flights and freedom to choose schools and dates as you study.

PARENT & CHILD

Please contact us for fee details and programme information.

- Parents study English while children aged 18 months to 5 years can join a local Early Child care provider
- Minimum 3 months enrolment for children

STUDY & SKI/SNOWBOARD

Study & Ski/Snowboard courses are dependent on numbers. Please check when enrolling.

- Duration: 1 - 12 weeks, June - September (Subject to snow/weather conditions, if the mountain is closed Study & Ski/Snowboard will be replaced by an alternative activity.)
- Tuition: 15 hours per week, Monday-Friday, 9:00am - 12:00pm
- Riding / Skiing: Monday-Friday half day with a supervisor at the local ski field.

ENGLISH PATHWAYS

LSNZ has an understanding with the following companies offering pathways for further education;

- Queenstown Resort College www.queenstownresortcollege.com
- Otago University www.otago.ac.nz
- Otago Polytechnic www.otagopolytechnic.ac.nz
- FutureCOL www.futurecol.ac.nz

GROUP HOLIDAY PROGRAMME

Available all year. Please ask for a quote as prices vary according to content.

Fun programmes filled with education, activities and a great experience.

Duration: 2-6 weeks

JOB CLUB

Available for students from countries with Working Holiday Visa arrangements with New Zealand.

Includes help to prepare for and find a job in New Zealand. (This does not guarantee a job placement.)

Free for students studying 14 weeks plus, Fee: \$50 for 6 weeks for short term students

PUBLIC HOLIDAYS

Tue 6th Feb, Mon 26th Mar, Fri 30th Mar, Mon 2nd Apr, Wed, 25th Apr, Mon 4th June, Mon 22th Oct

The school year starts Monday 8th January 2018

The school is closed for all New Zealand public holidays and for two weeks at Christmas after Friday 21st December

ENROLMENT FEE
TEXTBOOK FEE

NZD \$250.00 (PAID ONLY ONCE IN STUDENT'S LIFE)
NZD \$80.00

GENERAL ENGLISH

	Full-Time 25 hours/week	Morning Part-Time 15 hours/week	Afternoon Part-Time 10 hours/week
2-13 WEEKS	NZD \$395/WEEK	NZD \$325/WEEK	NZD \$250/WEEK
14- 23 WEEKS	NZD \$385/WEEK	NZD \$325/WEEK (WHV only)	NZD \$250/WEEK (WHV only)
24-35 WEEKS	NZD \$375/WEEK	N/A	N/A
36-48 WEEKS	NZD \$365/WEEK	N/A	N/A
1 WEEK ONLY	NZD \$455/WEEK	NZD \$455/WEEK	NZD \$455/WEEK

CAE/FCE COURSE - Includes material and exam fee. Exam courses are dependent on numbers.

CAE/FCE 9 WEEKS	NZD \$4,055.00
FCE 10 WEEKS	NZD \$4,450.00
CAE 11 WEEKS	NZD \$4,845.00
CAE/FCE 12 WEEKS	NZD \$5,240.00

IELTS

Same as General English. Exam fee not included.

COMBO

Combo Enrolment Fee (pay once only)	NZD \$350.00
Combo Accommodation Placement Fee (pay once only)	NZD \$300.00
Combo Programme Full-Time 25 hours/week	NZD \$360/week
Combo Programme Part-Time Mornings 15 hours/week	NZD \$300/week

STUDY & SKI/SNOWBOARD

Study & Ski 3 afternoons (includes transport, passes and guide)	NZD \$680/week
Study & Ski 5 afternoons (includes transport, passes and guide)	NZD \$790/week

ACCOMMODATION & TRANSFER FEES

ACCOMMODATION PLACEMENT FEE NZD \$225.00 (for finding a good family or placing students in our student accommodation).

AIRPORT TRANSFERS NZD \$95 (EACH WAY) - \$20 extra for Unaccompanied Minor drop off due to extra time taken)

HOMESTAY - includes breakfast and dinner Monday to Friday and all meals at the weekends	NZD \$300/week
Peak rate Surcharge (1 December - 28 February & 1 June - 30 September):	NZD \$20/week
Juniors Surcharge (17 and under):	NZD \$20/week
Extra Night - Part weeks are up to 4 days. After that the full week rate applies.	NZD \$55/night

STUDENT ACCOMMODATION

Bond \$300 (\$265 refunded if the keys are returned, the room is clean and no damage has been done.) Student Accommodation power is extra and calculated weekly depending on usage.

Share Room	NZD \$180/week
Share (en-suite)	NZD \$185/week
Share (Studio)	NZD \$195/week
Single Room	NZD \$255/week
Extra Night - Part weeks are up to 4 days. After that the full week rate applies.	NZD \$35/night shared NZD \$40/night single

PLUS FEES

Pathway Admin Fee	NZD \$400.00
Parent and Child Placement Fee	NZD \$400.00

Personal

Family Name _____

First Name _____

Address (Home country) _____

Email _____

Telephone _____

Mobile Phone (NZ) _____

Date of Birth _____ Age _____

Nationality _____ Sex M / F

Occupation _____

Passport No. _____

Visa Type _____

Emergency contact in your country (Name, Address, Tel.)

How did you hear about this school?

Course & School Required

Which Course?

- General English Full Time
 General English Part Time Morning Afternoon
 Study & Ski/Snowboard: 3 afternoons 5 afternoons
 - Exam Cambridge FCE CAE
 - Exam IELTS
 Other (please write) _____

What is your English level? (0 – 10?) _____

How many weeks?

From _____ to _____ () weeks

Combo Course Full Time Part Time

- Queenstown From _____ to _____ () weeks
 Worldwide From _____ to _____ () weeks
 Campbell From _____ to _____ () weeks

SUPER Combo Course (12+ weeks full time)

From _____ to _____ () weeks

Accommodation

Do you require accommodation?

- Homestay Student House (share/single) No

Do you smoke? Yes / No

Homestay family with pets? Yes / No / Don't mind

Homestay family with children? Yes / No / Don't mind

Start date _____ Finish date _____ () weeks

Please let us know if you have special requests or interests?

Medical Insurance

Please arrange insurance for me Yes / No

Do you have any health problems? Yes / No

If yes, please give the details _____

Insurance is compulsory for all International Students

Airport pick-up

Do you require an airport pick-up? Yes / No

If yes, Arrival Date _____ Time _____

Flight number _____

How to enrol

- Fill out the enrolment form and return it to an approved agent or to us.
- You or the agent will receive an Offer of Place and Recommended Retail Price invoice.
- Pay your agent or send the payment by telex transfer or bank draft.
Please include your name and student number.
- Upon receipt, your accommodation will be arranged and you will be sent a receipt.
- Tell us your arrival details and you will be met at the airport and taken to your accommodation.

Payment

- Full payment is required two weeks in advance.
- Fees are to be paid in New Zealand Dollars.
- All prices include New Zealand Taxes.

Declaration

I have read, understood and agree to the Conditions of Enrolment

Signature _____ Date _____ / _____ / _____

Signature of Parent if student is under 18

Conditions of Enrolment

1. Enrolment

- 1.1 Enrolment is subject to the following conditions and becomes a legal contract on acceptance of a student by **Language Schools New Zealand (LSNZ)**.
- 1.2 **LSNZ** reserves the right to change its course arrangements without prior notice.
- 1.3 **LSNZ** reserves the right to deny any student enrolment without explanation at the discretion of the Director.
- 1.4 We do not offer Absolute Beginner's level. We offer private lessons until students are ready for our Elementary class.

2. Fees

- 2.1 Fees must be paid at least four weeks in advance and in full along with four weeks advance payment for accommodation if requested.
- 2.2 Fees, once paid, cannot be refunded except as described below.
- 2.3 All fees and accommodation payments are calculated as full weeks and no refund is given for part weeks. There is no refund for days when the schools are closed due to public holidays, snow days or other unforeseen events.
- 2.4 In the event of late arrival, absence or early departure from a course, no refund of fees or free extension of the course is granted.

3. Refunds and Cancellations

A course is defined by the number of weeks paid for and does not include any bonus or scholarships that may be offered from time to time.

Current Government regulations for private language schools in NZ are:
<http://www.nzqa.govt.nz/providers-partners/approval-accreditation-and-registration/student-fee-protection/student-withdrawals-refunds/>

We (LSNZ) will provide to you (student) details of the cost components for the purpose of working out the maximum deductible percentage. In the event of a dispute over the cost component deducted, you can refer the matter to the International Education Appeal Authority.

- 3.1 Refunds are sent to the payment source (usually agent/retailer) of the student after the student has cancelled the course for LSNZ and/or changed their return flight and shown these to a Director at LSNZ. After the above periods no refund will be given unless in exceptional circumstances and at the discretion of the Directors.
- 3.2 Refunds are calculated in NZ\$ regardless of the currency in which payment was received.
- 3.3 Students cannot shorten courses or transfer afternoon classes to extra morning classes. Students are not able to transfer their tuition fees to another student.
- 3.4 Accommodation cancelled more than 2 weeks before course starts will be charged the Accommodation Placement fee.
- 3.5 Accommodation cancelled or altered less than 2 weeks before course starts will be charged the Accommodation Placement fee and 2 weeks accommodation fees.
- 3.6 The enrolment fee is non refundable.
- 3.7 After arrival accommodation payments can be refunded after 2 weeks notice is given to both the host family and Homestay co-ordinator or to the LSNZ manager.
- 3.8 Students cannot have their first 4 weeks of accommodation refunded, this is due to the Accommodation Guarantee we must give. Accommodation refunds after that are given after 2 weeks' notice.
- 3.9 Students who are in New Zealand who have paid and decide to cancel their course are subject to 3.1 above
- 3.10 **Closure Event**
LSNZ protects its students' tuition and accommodation fees with a bank bond and static trust approved by the NZQA. In the event of course or school closure, students are advised that they may contact the NZQA for details of refund for course and accommodation fees outstanding.
- 3.13 No refunds on extensions once payment has been made.

4. Course Changes

- 4.1 No reduction can be made to courses after arrival in New Zealand.
- 4.2 Any permissible changes to course details must be requested two weeks in advance.
- 4.3 You can extend your studies at LSNZ without paying another enrolment fee.
- 4.4 Changes to another LSNZ course may be possible but are not guaranteed and may not be possible due to visa regulations.
- 4.5 The change of course fee is NZ\$300.

5. Accommodation

- 5.1 Changes to accommodation can only be made after 14 days notice.
- 5.2 If suitable notice is not given, two weeks accommodation must be paid in lieu.
- 5.3 Accommodation extension fees must be paid in advance.
- 5.4 Accommodation pre paid for the first four weeks cannot be refunded.
- 5.5 All changes to accommodation incur a fee of \$120.00.
- 5.6 A hold fee of \$160/week applies for students wanting to retain their room while taking holidays.
- 5.7 Students must advise the school of any changes to contact details or residential address.
- 5.8 Illegal, anti social, dangerous or offensive behaviour whilst at a homestay or our student accommodation can result in immediate expulsion from the school without refund.

* **LSNZ** reserves the right to use the images taken of the participants for publicity purposes in any manner they deem fit, without any remuneration or request being made to the participants. **LSNZ** reserves the right to send progress reports and final assessments to agents and/or family members.

6. Rules and Regulations

- 6.1 Should a student not comply with the school rules and the laws of New Zealand, or fail to attend the course in which he/she is enrolled for, the school reserves the right to expel the student and is legally bound to advise the immigration service.
- 6.2 In the event of expulsion, there is no refund.
- 6.3 Students receive a full list of school rules on their first day at our schools.

7. Insurance & Liability

- 7.1 **LSNZ** shall not be liable if the contracted services cannot be provided for reasons beyond its control.
- 7.2 The student must undertake his or her own insurance against personal accident or illness. LSNZ accepts no liability for any matters between the insurance company and the insured.
- 7.3 Failure to disclose a medical condition that affects the ability of LSNZ to provide its course obligations or the student to participate in class may result in expulsion.
- 7.4 Students are advised to arrange personal insurance against theft, loss of, or damage to personal property, as neither **LSNZ** nor the host families are liable for any loss or damage to property or persons, however caused, except where such liability is imposed by New Zealand law.

Code of Practice: Language Schools New Zealand has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students. Copies of the Code are available from the NZQA website at www.nzqa.govt.nz

Immigration: Full details of immigration requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available from Immigration New Zealand, and can be viewed on their website at www.immigration.govt.nz

Eligibility for Health Services: Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health, and can be viewed on their website at www.moh.govt.nz

Accident Insurance: The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents, and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at www.acc.co.nz

Medical and Travel Insurance: International students (including group students) must have appropriate and current medical and travel insurance while in New Zealand.

Complaints Procedure: In the event of a dispute not being able to be resolved by way of discussions with the school management, complaints can be lodged with:

- 1) The New Zealand Qualifications Authority Ph: 0800 697 296
- 2) <http://www.istudent.org.nz>
- 3) Your solicitor.

Notes:

- All students are tested and placed in classes suitable for their level.
- All students with attendance above 80% receive a certificate upon completion of their course.
- All students who book accommodation are met at the airport and taken to their new accommodation if requested.
- Immigration New Zealand requires that students on a student visa must comply with New Zealand law and attend 100% of their classes.
- Minimum age of enrolment is usually 16 years of age. At certain times of the year and at the discretion of management, students from 13 years are accepted. All junior students must abide by all rules imposed by our school and the Code of Practice.
- Please visit our web site for any changes to updates to these conditions.
www.languageschool.co.nz

SEND ENROLMENT FORMS AND PAYMENT TO:

Language Schools New Zealand: Queenstown
Level 3, O'Connell's Shopping Centre, 30 Camp Street
P.O. Box 911, QUEENSTOWN, NEW ZEALAND
TEL: 64-3-442-6625

queenstown@languageschool.co.nz

Bank of New Zealand: Queenstown

11-13 Rees Street, Queenstown, New Zealand

ACCOUNT NUMBER 020-948-0162709-00

Swift code: BKNZNZ22

*Bank charges must be added to invoice amount.